



**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF AGRICULTURE,
CLEVE COLONY, SHILLONG**

No. MEG/AGRI/INFO-346/Pt-1/2025-26/31

Dated Shillong, the 28th September, 2026

The Directorate of Agriculture, Government of Meghalaya invites applications from Indian citizens (as defined in Article 5 of the Constitution of India) who are permanent residents of Meghalaya for the following positions on contractual basis. It is to be noted that applicants with experience in creative work and social media skills in an open space such as independent, freelance, community or self-managed platform shall be considered an added advantage.

Sl. No.	Position and Number of post	Educational Qualification & Experience	Competency/Experience required	Age Limit	Remuneration
1.	Social Media Handler 1 No.	Graduate in all subjects, with preference to Mass Communication / BCA / Information Technology.	Should have experience, skills and handling of gadgets in social media management, content creation, graphic design, video editing animation and digital communication. Experience in independently managing or operating a personal, professional, community or media-related social media page/digital platform shall also be considered as relevant experience, subject to submission of supporting details, portfolio or work samples. Comfortable appearing on camera and representing the Department in digital media.	The upper age limit shall be 45 years	₹30,000/- per month
2.	Narrator-cum-Translator Khasi Dialect 1 No.	Graduate in Khasi (Hons),/ English /Mass Communication/ Journalism.	Skills in Radio Jockeying/anchoring of shows will have an added advantage. Proficiency in Khasi language; knowledge in Computer. Comfortable with on-camera narration, anchoring and voice-over work.	The upper age limit shall be 37 years	₹20,000/- per month
3	Narrator - cum-Translator Garo Dialect 1 No.	Graduate in Garo (Hons), / English /Mass Communication/ Journalism.	Skills in Radio Jockeying/anchoring of shows will have an added advantage. Proficiency in Garo language; knowledge in Computer. Comfortable with on-camera narration, anchoring and voice-over work.	The upper age limit shall be 37 years	₹20,000/- per month

Interested candidates may download the application format from www.megagriculture.gov.in and send their scanned application forms along with supporting documents via email to aio-agri-meg@nic.in or in hard copy to the Office of the Agriculture Information Officer, Opposite St. Edmunds College gate, Jowai road Shillong-793003 on or before the **15th October, 2026**.

Important Instructions

1. The eligible applicants will be short listed and intimated to appear in a Personal Interview before the Selection Committee.
2. Date and time of the interview will be informed in due course.
3. No TA/DA of the applicants will be borne by the undersigned for appearing in the interview.
4. The appointment shall initially be for a period of one year which may be extended further based on satisfactory performance and requirement of the Office.
5. Applicants are advised to regularly check for update in the above website.
6. Applicants must be willing to travel throughout the State of Meghalaya.


**Director of Agriculture,
Meghalaya, Shillong.**

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PRESCRIBED APPLICATION FORM

Paste Recent
passport size
photograph

Advertisement No.: _____

Date: _____

POST APPLIED FOR: SOCIAL MEDIA HANDLER

1. PERSONAL DETAILS

Particulars	Details
a) Full Name of Candidate (BLOCK LETTERS)	
b) Father's / Mother's / Guardian's Name	
c) Date of Birth (DD/MM/YYYY)	
d) Age as on last date of submission	____ Years ____ Months ____ Days
e) Gender	☐ Male ☐ Female
f) Category	☐ General ☐ OBC ☐ SC ☐ ST ☐ Others: _____
g) Permanent Resident of Meghalaya	☐ Yes ☐ No

2. EDUCATIONAL QUALIFICATIONS

Starting from the highest qualification obtained

Sl. No.	Examination Passed	Duration	College / University	Year of Passing	Grade / Division	% Marks
1						
2						
3						
4						

3. ADDITIONAL QUALIFICATIONS / TRAINING / COMPUTER SKILLS

Sl. No.	Course / Training / Skill	Institution / Organisation	Duration / Period	Certificate / Qualification
1				
2				
3				
4				

Computer Applications / Software Known:

4. EMPLOYMENT RECORD

Starting from the current / latest employment

Sl. No.	Employer / Organisation	Designation	Nature of Work	Period From– To	Salary	Relevant to Post? / Reason for Leaving
1						
2						
3						

a) Total Years of Experience: _____

b) Presently Employed: ☐ Yes ☐ No If Yes, Organisation: _____ Designation: _____

5. RELEVANT SKILLS FOR THE POST

Social Media Platforms Handled: ☐ Facebook ☐ Instagram ☐ X / Twitter ☐ YouTube ☐ WhatsApp ☐

Other: _____

Nature of Work: ☐ Social Media Management ☐ Content Writing ☐ Graphic Designing ☐ Animation / Motion Graphics

☐ Video Editing ☐ Reels / Short Video Production ☐ Photography ☐ Digital Campaigns ☐ Analytics / Insights

☐ Audience Engagement ☐ Content Scheduling / Management ☐ AI-assisted Content Creation ☐

Other: _____

Details of Relevant Experience / Work:

6. OWNED / INDEPENDENTLY MANAGED SOCIAL MEDIA PAGE(S) / CHANNEL(S)

Include personal, professional, community, media, photography or other pages/channels independently managed by the candidate.

Sl. No.	Platform	Name of Page / Channel	URL / Link	Nature of Content / Since
1				
2				
3				
4				

7. PORTFOLIO / WORK SAMPLE

Portfolio / Work Sample Available: ☐ Yes ☐ No

Portfolio / Work Sample Link: _____

Details of Animation / Video / Graphic Design Work, if any:

8. PERMANENT & COMMUNICATION ADDRESS

Permanent Address: _____

District: _____ State: _____ PIN: _____

Address for Communication: _____

District: _____ State: _____ PIN: _____

9. CONTACT DETAILS

i. E-mail ID: _____

ii. Mobile / Telephone No.: _____

10. LIST OF ENCLOSURES

Sl. No.	Particulars	Enclosed (✓)
1	Proof of Date of Birth	☐
2	Educational Qualification Certificates & Marksheets	☐
3	Additional Qualification / Training Certificates	☐
4	Experience Certificate(s), wherever applicable	☐
5	Proof of Permanent Residency of Meghalaya, as applicable	☐
6	Category Certificate, if applicable	☐
7	Computer / Technical Skill Certificate(s), if applicable	☐
8	Portfolio / Work Samples, if applicable	☐
9	Any other relevant document	☐

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that if any information furnished by me is found to be false, incorrect or misleading at any stage, I may be liable to be disqualified from the recruitment process and/or my candidature/appointment may be cancelled.

I further declare that I fulfill the eligibility conditions prescribed for the post applied for and that the documents enclosed with this application are true and genuine.

I confirm that the work samples / portfolio submitted by me are my own work or that I have the necessary permission to submit them for recruitment assessment.

Dated: _____

Place: _____

Signature of the Candidate: _____

FOR OFFICE USE ONLY

Application No.: _____

Date Received: _____

Eligibility: ☐ Eligible ☐ Not Eligible

Documents Verified: ☐ Yes ☐ No Shortlisted for Interview / Skill Test: ☐ Yes ☐ No

Remarks: _____

Signature of Scrutinising Officer: _____