

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF HORTICULTURE
MEGHALAYA, SHILLONG

No. HORT/D-488/2024-25/314

Dated Shillong the 10th February 2026.

NOTICE INVITING QUOTATION

Sealed quotation duly affixing non-refundable court fee stamp of Rs. 200/- (Rupees Two Hundred) only, are hereby invited from authorized distributors/ authorized dealers for supplying of "Solar dryer". The quotation in a sealed envelope shall be accepted up to 12 Noon on the 25th February 2026, and will be opened on the same day at 2 PM. For more details, please download from department's website at www.megagriculture.gov.in.

Tender paper such as List of Items including specifications, Details terms and Conditions and other related documents may be collected from (Room No. 318), Directorate of Horticulture, Lower Cleve Colony, Shillong-793003 during office hours on payment of Rs. 200/-

Sdf
Director of Horticulture,
Meghalaya, Shillong.

TERMS AND CONDITIONS

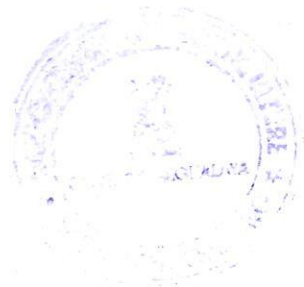
**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF HORTICULTURE
MEGHALAYA, SHILLONG**

TENDER DOCUMENT

FOR

**SUPPLYING OF SOLAR CROPS DRYERS, with a Capacity of 100 Kg for the
Beneficiaries under MIDH Scheme, DURING 2025-26
(Vide Quotation Notice No.HORT/D-488/2024-25/ Dtd: 2025.)**

Last date of Tender Submission : 12 Noon 25th February, 2026
Opening of Technical Bids : 2 P.M. 25th February, 2026



The Directorate of Horticulture (DOH) invites sealed tenders for **Supplying of Solar Crops Dryers for the beneficiaries (Farmers/SHGs/FPOs/IVCSs) under MIDH Scheme** from interested firms/suppliers. The sealed bidding documents should be delivered to the Office of the Director of Horticulture **on or before 12 Noon of the 25th February, 2026**. The bids must be sealed in an **envelop** super scribing **“Quotation for SUPPLYING OF SOLAR CROPS DRYERS, WITH A CAPACITY OF 100 Kg, under MIDH during 2025-26”** duly sealed and addressed to **The Director Horticulture, Cleve colony, Meghalaya, Shillong - 793003**.

The address of the firms submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on the sealed cover of the third envelop as under.

“Quotation for Supply of Solar Crops Dryer, with a Capacity of 100 Kg under MIDH during 2025-26”	
To,	
The Director Horticulture,	
Cleve colony,	
Meghalaya, Shillong – 793003	
M/s _____	From:
Address : _____	
No: _____	Contact
Email : _____	

The Bids will be opened on the **25th February, 2026 at 2:00 PM**, in the **Seminar Room** of the **Directorate of Horticulture** in the presence / absence of representative of the firms.



TERMS AND CONDITIONS

1. The Tender/Quotation should be affixed with **non-refundable Court Fee Stamp of Rs.200 /-** (Rupees Two Hundred) only as stated in the space provided in Annexure II.
2. The tender should contain the following documents of the Quotationer:
 - i. Payment receipt of the tender fee of Rs.200 /- should be enclosed.
 - ii. The tender should be accompanied with an Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand) only in the form of Demand Draft drawn in any Scheduled banks and pledged in favour of Director of Horticulture , Meghalaya, Shillong.
 - iii. Dealership Certificate
 - iv. GST Registration Certificate.
 - v. Up to date GST Returns.
 - vi. Upto date Professional Tax Certificate.
 - vii. Upto date Income Tax.
 - viii. Copy of **PAN Card**.
 - ix. Financial Stability Certificate from any Recognised Bank or 1st Class Magistrate.
 - x. Valid Trading License for Non-Tribal issued by the concerned Autonomous District Council. If a non-tribal intends to do business in the entire state, then such person or firms needs to enclose three trading licenses obtain from all the three ADCs covering their respective jurisdiction for supply of Agricultural Inputs.
 - xi. **ST / SC Certificate** (as applicable).
 - xii. The Department will not be responsible for any loss or damage of material in transit. Insurance if required has to be done by the supplier at his own cost.
3. The bidder maybe a proprietary firm/manufacturer, Partnership firm, authorized dealer, distributor, supplier engaged in marketing of the items.
4. The bidder should submit their offer in (2) two parts-Technical Bid & Financial Bid. Technical Bid should have complete specifications of the items and the Financial Bid should have only Price/Rates of the materials/equipment.
5. The Technical Bid & Financial Bid must be sealed in **separate envelopes** clearly mark "**Technical Bid in envelop-1**" and "**Financial Bid in Envelop -2**". Both these 2 (Two) envelopes must be placed in a Third Envelop-3 super scribing "**Quotation for Supply of Solar Crops Dryers, with a Capacity of 100 Kg under MIDH during 2025-26**", duly sealed and addressed to The Director Horticulture, Cleve colony, Meghalaya, Shillong – 793003.
6. The covering letter should be in the official letter pad/head of the concerned Firm/Supplier. The name, address and contact no. of the authorized signatory should be clearly mentioned.
7. The undersigned reserves complete details specification of the items/equipment with descriptive literature which should match specifications reserved with the undersigned.
8. Tenders with matched & satisfied specification of the items only, will be accepted and their financial bid will be opened. The tenders with unsatisfied and unmatched specifications will be liable to be rejected & cancelled and their financial bid will not be opened.



9. The detail lists of items along with specifications are given in **Annexure I**. The quotationers should submit the items they wish to supply from the Annexure-I given alongwith specifications and indicate the districts they wish to supply duly signed by the authorised personnel.

10. The price should be quoted for a **complete set** in the prescribed format as per Annexure-IV. The quoted rates in any case should not exceed the rates prevailing in the market.

11. The Rate quoted should be in Indian Rupee inclusive of all taxes, transportation, charges or any other charges and F.O.R to sites within the State of Meghalaya. The quoted rates should be in **figure and in words**.

12. Supplier has to set up/install and demonstrate the working of the machineries without which the delivery would not be deemed to be completed.

13. Supplier shall be responsible for installation/demonstration whichever is applicable and should have technical expertise and trained personnel for the operation and maintenance of the machineries to render "After Sale Services" during the **Warranty Period which will be minimum of 2 (Two) Years**.

14. The rates quoted should be valid for **3 (Three) years** from the date of acceptance. However, the period may be extended as per the discretion of the undersigned.

15. The tenderer should affix his full address on the left bottom of the envelope. Tender received after the due date and time shall not be entertained. In case of any Gazette holiday falling on the last day of receiving the tender the same will be extended to the next working day ceteris paribus.


16. The tender documents should be duly signed by the authorized person in all pages.

17. The sealed Bid should be put in the tender Box in Room No.304 of the Directorate of Horticulture on or before 12 Noon of 25th February, 2026

Please note that the Tender Committee reserves the right to reject the Tender/Quotation if it finds insufficient document. All Xerox documents should be Self attested.

18. EMD of unsuccessful tenderers shall be returned to the concerned sans interest thereon, as early as possible.

19. The successful supplier shall have to supply the items as per specifications laid in the NIT within the time schedule given by the Department/District Horticulture Officers. In case of failure to make supply in time, the Department shall have the liberty to cancel the supply order and the same may be awarded to any successful quotationer.


Director of Horticulture,
Meghalaya, Shillong.



Annexure I

Details specifications

Sl. No	Specification/ Size	Mention the District to be Supplied (Khasi Hills/Jaintia Hills/Garo Hills/All Meghalaya)
1	Solar Dryer	
A	Dryer Type	Direct Cabinet Type Forced Convection Modular Dryers, this model approx. 100 kg Dryer
B	Heating Mode	Direct Radiation, Conduction and Forced Convection all three modes of heating
C	Working Principle	Light Energy to Heat Energy using Green House Effect for heat trapping conduction heat transfer using metal and removing moisture using forced convection
D	Main Body material	Food Grade Aluminium Sheet Metal and Aluminium Section Fabrication
E	Coating on main body	Food Grade Special Purpose Powder Coating
F	Top Cover	Double UV filter unbreakable solid poly carbonate sheet 1.5 mm.
G	Temperature range	50 to 70 Degree Celsius
2	Tray	
A	Tray size	6 trays with each size 3.5 feet x 3.5 feet
B	Average loading capacity of tray	Tray ranges varies depending upon product weight/volume
C	Tray Material	Food Grade Aluminium (Standard)/SS 304 (optional at Extra Cost)
D	Tray Type	Perforated 3 mm Holes/Plain (on demand)
E	Coating on Tray	Food Grade Special Purpose Powder Coating on Aluminium Tray/ in case of SS 304 no coating available
3	Fan	
	Fan Type	12 V DC Brushless Axial Fans/230 v AC for electric back up heater only
4	Support Structure	
	Support Structure	100 kg model GI Fabricated: support legs made of GI fabricated


Director of Horticulture,
Meghalaya, Shillong.



Annexure-II

ACCEPTANCE LETTER
(To be put on the agency's letter head)

The Director of Horticulture,
Lower, Cleve colony,
Shillong-793003
Meghalaya.

ACCEPTANCE OF NIQ- "Quotation for Supply of Solar Crops Dryers, with a Capacity of 100 Kg, under MIDH during 2025-26".

Sir/Madam,

1. I/we have carefully gone through the detailed notice inviting quotation mentioned thereon.
2. I/we also declare that I/we have quoted my/ our rate taking into consideration all taxes and transportation cost to be involved.
3. My/Our tender is offered taking due consideration of all the factors and if the same is accepted, I/We promise to abide by all stipulated conditions of the contract agreement and supply/execute the work to the satisfaction of the Department.
4. I/We also hereby declare that the signature in all the pages of the tender documents have been signed by me/us.
5. I/We hereby certify that I/We have understood the entire terms and conditions of the tender documents and I/We shall abide by the conditions/ clauses contained therein.
6. 'That, I/We declare that I/We have not paid and will not pay any bribe to any officer of Horticulture Department, Govt. of Meghalaya for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of Horticulture Department, Govt. of Meghalaya asks for bribe/ gratification, I/We will immediately report it to the Appropriate Authority in Horticulture Department, Govt. of Meghalaya'.
7. The required Earnest Money Deposit amounting to **Rs 10,000/- (Rupees Ten Thousand) only** by way of Demand draft No..... Drawn onpayable at..... is enclosed herewith.

Yours faithfully,

(Signature of Tenderer)

Date:

Seal/ rubber stamp.



Cover letter

(To be put on the firm/ suppliers letter head)

To

The Director of Horticulture,
Meghalaya, Shillong.

Sub : **“Quotation for Supply of Solar Crops Dryers, with a Capacity of 100 Kg, under MIDH during 2025-26”**

Sir,

I/We have the honour to submit the tender for Supply of Solar Crops Dryers, with a Capacity of 100 Kg, under MIDH during 2025-26” for favour of your consideration.

The tender submitted by me/us is for the above-mentioned materials.

I/We submit herewith the following documents for your consideration.

1. Payment Receipt for cash paid (Rs. 200/-)towards the cost of tender paper.
2. Court Fee stamp of Rs.200/- (Rupees Two Hundred) only.
3. GST registration certificate.
4. Upto date GST returns.
5. Upto date professional tax certificate.
6. Upto date income tax return.
7. Copy of Pan Card.
8. Upto date Financial stability certificate.
9. Valid trading license (as applicable).
10. ST/SC Certificate (as applicable).
11. Dealership certificate/Agency (Manufacturer) Certificate from the Principal source.
12. Experience certificate/ other relevant documents.
13. The detailed Specifications and Rates as per **Annexure-I and IV**.
14. Complete tender papers with relevant annexure duly signed and filled up.
15. The Technical literature/brochure/catalogue/pamphlet of the product quoted.
16. Acceptance letter-**Annexure-II**
17. EMD in the form of Demand Draft in favour of Director of Horticulture amounting to **Rs.10,000/-** .

I/We therefore, sealed and signed all the tender papers and return them duly filled in original.

Encl:- As stated above.

Yours faithfully,

Affixed court fee stamp (Rs. 200/-)


(Signature of the tenderer)
Name:- _____ (in block letters)
Full address:-
Contact No:-
Email address



Annexure IV

Rate quoted by the Suppliers for Complete Set of Solar Dryer.

Sl. No	Particulars	Rate per Unit(Set) in Rs.	Mention the District to be Supplied (Khasi Hills/Jaintia Hills/Garo Hills/All Meghalaya)
1	Solar Dryer (Set)		


Director of Horticulture,
Meghalaya, Shillong.

