



**GOVERNMENT OF MEGHALAYA**  
**DIRECTORATE OF AGRICULTURE, MEGHALAYA: SHILLONG**  
*Email: [agri-meg@nic.in](mailto:agri-meg@nic.in)*

**No. MEG/AGRI/INF-392/2025-26/111**

**Dated: Shillong, the 16<sup>th</sup> February, 2025.**

**From:** Director of Agriculture,  
Meghalaya: Shillong

**To:** The Senior Director (IT)/ Scientist F  
HoD (Agriculture)  
NIC Meghalaya State Center, Shillong

**Subject:** **Uploading of Application Form and Related Documents for the Certificate Course on Retail Dealership for Inorganic Fertilizers, Bio-fertilizers and Organic Fertilizers.**

**Sir,**

With reference to the subject cited above, I am directed to request you to kindly initiate the necessary steps for uploading the Application Form and all related documents pertaining to the Certificate Course on Retail Dealership for Inorganic Fertilizers, Bio-fertilizers and Organic Fertilizers on the Department's official website.

The matter may please be treated as urgent, and the documents may be uploaded on or before 17th February, 2026, as the advertisement for the said course has already been published in local newspapers by the Directorate of Information and Public Relations, Government of Meghalaya.

This is for your kind information and necessary action.

**Enclosed:** As stated.

Yours faithfully,

  
**Director of Agriculture,  
Meghalaya: Shillong**

**Memo No. MEG/AGRI/INF-392/2025-26/111-A**  
1. Office Copy.

**Dated: Shillong, the 16<sup>th</sup> February, 2025.**

  
**Director of Agriculture,  
Meghalaya: Shillong**

## **Terms and Conditions**

### **Certificate Course on Retail Dealership for Inorganic Fertilizers, Bio-fertilizers& Organic Fertilizers**

#### **1. Definitions**

- “**Organizers**” refers to the institution or entity conducting the course.
- “**Participant**” refers to any individual enrolled in the course.
- “**Course**” refers to the residential training program on Retail Dealership for Inorganic Fertilizers.

#### **2. Eligibility**

- Applicants must have successfully completed **Matriculation (Class 10 or equivalent examination)** from a recognized board or institution (**certificate to be uploaded**).
- Enrolment is restricted to individuals who have attained the age of majority under applicable law.
- The Organizers reserve the right to verify eligibility and to reject applications at their sole discretion.

#### **3. Registration and Payment**

- Registration shall be deemed complete only upon submission of the prescribed application form and full payment of the course fees of **₹ 1000/-** to be paid (in cash) on the day of commencement of the training.
- All fees are payable in advance and are non-refundable, save in the event of cancellation of the course by the Organizers.
- The Organizers reserve the right to revise the fee structure without prior notice.

#### **4. Accommodation and Subsistence**

- Residential accommodation shall be provided exclusively for the duration of the course.
- Allocation of rooms shall be determined by the Organizers and is non-negotiable.
- Meals shall be provided as per a fixed schedule.

#### **5. Conduct and Discipline**

- Participants shall adhere to all rules, regulations, and instructions issued by the Organizers.
- Consumption or possession of alcohol, narcotics, or prohibited substances is strictly forbidden.
- Any act of misconduct, insubordination, or breach of discipline shall entitle the Organizers to expel the Participant without refund of fees.

## **6. Attendance and Certification**

- Attendance at all sessions is compulsory.
- Certification shall be granted only upon successful completion of all modules, assessments, and requirements as determined by the Organizers.
- The Organizers reserve the right to withhold certification in cases of non-compliance.

## **7. Liability and Indemnity**

- The Organizers shall not be liable for any personal injury, loss, or damage to property incurred during the course, except where such injury or loss arises from gross negligence on the part of the Organizers.
- Participants shall indemnify and hold harmless the Organizers against any claims, damages, or liabilities arising from their conduct during the course.

## **8. Intellectual Property**

- All course materials, including but not limited to manuals, presentations, and digital content, remain the intellectual property of the Organizers.
- Participants are granted a limited, non-transferable license to use such materials for personal study only.
- Unauthorized reproduction, distribution, or commercial use is strictly prohibited.

## **9. Amendments**

- The Organizers reserve the right to amend, modify, or update these Terms and Conditions at any time.
- Any such amendments shall be communicated to Participants and shall take immediate effect.

## **10. Force Majeure, Severability, and Entire Agreement**

- The Organizers shall not be held liable for any delay, interruption, or cancellation of the Course arising from circumstances beyond their reasonable control, including but not limited to natural disasters, strikes, government regulations, or public health emergencies. In such cases, the Organizers reserve the right to reschedule, modify, or cancel the Course without liability.
- If any provision of these Terms and Conditions is found to be invalid or unenforceable, such provision shall be severed, and the remaining provisions shall continue in full force and effect.
- These Terms and Conditions constitute the entire agreement between the Organizers and the Participant with respect to the Course and supersede any prior communications, representations, or agreements, whether oral or written.



Director of Agriculture,  
Meghalaya: Shillong