

EXPRESSION OF INTEREST (EOI)
FOR SETTING UP OF PROCESSING PLANT ETC
AT STATE SEED FARM SAMBRAK,
NORTH GARO HILLS

The Directorate of Horticulture, Government of Meghalaya Cleve Colony, Shillong, Meghalaya - 793003	
Request for Expression of Interest (EOI) for	
Setup of processing plants, beehive manufacturing unit and honey quality control laboratory at Sambrak farm, North Garo Hills with Maintenance of 1 year	
Date of issue of EOI	1 st June 2022
Last date of submission of EOI	3:00 PM, 20 th June 2022
How to get copy of EOI document	Details of EOI can be downloaded from http://www.megagriculture.gov.in . "Corrigendum, Addendum if any, would appear only on the said website and to be published in any News Paper".
Contact information	Director, Directorate of Horticulture, Govt. of Meghalaya Email: hort-meg@nic.in ,

OSd/-L.Ch.Marak
Director of Horticulture,
Meghalaya Shillong

Content

1.	Notice Inviting Expression of Interest (EOI)	2
2.	Important information and dates:.....	3
3.	Background and objective	4
4.	Scope of work:	4
5.	Eligibility Criteria:.....	5
6.	Instruction to the Bidders:.....	5
7.	Format 1: Financial & Similar Work Experience Details	8
8.	Format 2: General information for Bidder.....	8
9.	Annexure	9

1. Notice Inviting Expression of Interest (EOI)

The Directorate of Horticulture, Government of Meghalaya invites Expression of Interest from experienced and eligible firms for the works of setting-up below requirements:

- i. 1 Nos. of Processing Plant at Sambrak farm, North Garo Hills with capacity of 100 kgs/day
- ii. 1 Nos. of Beeboxes manufacturing unit at Sambrak farm, North Garo Hills
- iii. Honey Quality control unit at Sambrak farm, North Garo Hills
- iv. 10 Nos. of Processing Plant at ten (10) clusters across the state with capacity of 50 kgs/day
- v. Maintenance period of one (1) year

2. Important information and dates:

Eoi Number	
Name of the Work	Setup of processing plants with machineries, bee box manufacturing unit and quality control at Sambrak farm, North Garo Hills with Maintenance of 1 year
Brief Scope of Work	Works of setting-up below requirements: 1) 1 Nos. of Processing Plant (Machineries & equipments) at IBDC, IBDC, Sambrak farm, North Garo Hills with capacity of 100 kgs/day 2) 1 Nos. of Beeboxes manufacturing unit at IBDC, Sambrak farm, North Garo Hills 3) Honey Quality control unit at IBDC, Sambrak farm, North Garo Hills 4) 10 Nos. of Processing Plant(Machineries & equipments) at ten (10) clusters across the state with capacity of 50 kgs/day 5) Maintenance period of one (1) year
Date of Issue of EOI	1 st June 2022
Last date for submission of EOI	20 th June 2022, before 3:00 PM
Date & Time of Opening of EOI applications	20 th June 2022, at 4:00 PM
Address for submission of EOI	Director, Directorate of Horticulture, Government of Meghalaya, Cleve Colony, Shillong, Meghalaya - 793003
Contact person	Shri B. Syiem, Horticulture Officer, Genl, Email: hort-meg@nic.in Phone:9436101124

3. Background and objective

The Directorate of Horticulture, Govt. of Meghalaya has launched the Apiculture Mission 2.0, with the objective to build the capacities of the individuals engaged in the honey value chain, and augment honey production, processing, and marketing capacity in Meghalaya. One of the components of the mission mode project is setting up of Integrated Bee Development Centre (IBDC) in Sambrak, North Garo Hills.

The Sambrak seed farm is in the North Garo Hills District of Meghalaya. The farm has two units:

- Sarangma Farm
- Sambrak Farm

4. Scope of work:

Presently the Integrated Bee Development Center (IBDC) at Sambrak is under process of construction. The Government of Meghalaya has allotted 10 Hectares of Land at Sambrak, State Seed Farm, North Garo Hill. The plan of different activities and their infrastructure will be based on their functional importance.

Components of infrastructure are listed below:

1. Administrative buildings
2. Training centres
 - i. Classrooms
 - ii. Faculty rooms
 - iii. Laboratory
 - iv. Conference halls
3. Hostels
 - i. Kitchen
 - ii. Dining room
 - iii. Recreation room
4. Auditoriums
5. Guest houses
6. Staff quarters
7. Honey processing center
8. Bee box manufacturing centres
9. Amenity support building
10. Supporting manpower resources
11. Health centres

The vendor is expected to perform below activities as part the scope of work:

1. Setup, installation, capacity building & commissioning of 1 Nos. of Processing Plant at Sambrak farm, North Garo Hills with capacity of 100 kgs/day

2. Setup, installation, capacity building and commissioning of 10 Nos. of Processing Plant at ten (10) clusters across the state with capacity of 50 kgs/day
3. Setup, installation, capacity building & commissioning of 1 no. of Beeboxes manufacturing unit at Sambrak farm, North Garo Hills
4. Setup, installation, capacity building & commissioning of Quality control of honey at Sambrak farm, North Garo Hills.
5. Maintenance period of one (1) year
6. Other requirements/machineries as suggested by the vendor

The vendor is required to submit a Technical proposal including Bill of Materials (BOM) without which the proposal will be rejected.

5. Eligibility Criteria:

The interested bidders should meet the following minimum qualifying criteria:

- i. The firm should be in business for the last five years. (copies of registration, PAN, TAN, GST, or any other relevant registrations etc. to be enclosed)
- ii. The firm should have an average annual turnover of at least INR 5.00 Crore in the last three years. (Audited statements of last three FY – from 2019-20 to 2021-22 to be enclosed)
- iii. Experience of having successfully completed similar works during the last 5 (five) years ending previous day of last date of submission of EoI
- iv. The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India (an undertaking must be submitted)
- v. This EOI is non-binding in nature. A response to this EOI does not automatically ensure that you will be selected to participate in tender or be selected for procurement. The department shall not be responsible for the costs incurred by you in preparing and submitting your Technical Bid

6. Instruction to the Bidders:

- i. Set of Notice Inviting EOI Documents: The following documents will complete a set of Notice Inviting EOI documents:
 - a. Notice Inviting EOI
 - b. Addendum/Corrigendum, if any- Duly signed by authorized person
- ii. The Bidders are required to bid strictly as per terms and conditions given in the Notice Inviting EOI documents and not to stipulate any deviations
- iii. The bidders are advised to submit complete details with their Proposals as Pre-qualification Bid Evaluation will be done based on documents submitted by the bidders with the technical proposal
- iv. Proposals with incomplete /ambiguous information will be rejected
- v. The bidders are advised in their own interest to submit their proposal well in advance from last date/time of submission of proposals to avoid problems which the bidders may face in

- submission at last moment /during rush hours
- vi. Bidder must submit copies of all the documents including valid GST, PAN No. If the bidder is found ineligible after opening of bid, his bid shall become invalid
 - vii. Notwithstanding anything stated above, Director of Horticulture (DoH), Govt. Of Meghalaya reserves the right to assess the capabilities and capacity of the bidders, in the overall interest of DoH. In case, bidders' capabilities and capacities are not found satisfactory, DoH reserves the right to reject the bid
 - viii. Certificate of Financial Turn Over: At the time of submission of proposal, the tender shall submit Affidavit/Certificate from Chartered Accountant mentioning Audited Financial Turnover of last 3 (three) years and Profit & Loss Account (Audited) for last 03 (Three) years ending as on 31.03.2022 in the prescribed format provided in the EoI duly signed
 - ix. Validity of Proposal: The prequalification of pre-qualified firms shall be valid for a period of one year. However, Directorate of Horticulture (DoH), Govt. of Meghalaya reserves the right to curtail or extend this period at its sole discretion
 - x. **Rejection of Proposals:** Directorate of Horticulture (DoH), Govt. of Meghalaya reserves the right to reject any or all proposals or cancel/withdraw the invitation of EOI without assigning any reasons whatsoever thereof. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being rejected. Applications made by E-mail, and those received late will not be entertained. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating, and rewriting. Pages of the pre-qualification documents are numbered. Additional sheets, if any, added by the contractor, should also be numbered by him. They should be submitted as a package
 - xi. References, information, and certificates from the respective clients certifying suitability, technical knowhow or capability of the applicant should be signed by an officer not below the rank of Executive Engineer/Project Manager or equivalent for Govt./Semi Govt./ PSUs/ autonomous bodies Works and Director/Sole Proprietor/Partner of the Company or Firm for Pvt. Clients
 - xii. The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the works. The applicants are however, advised not to furnish superfluous information. No information shall be entertained after submission of pre-qualification documents unless it is called for by the department
 - xiii. If any information furnished by the applicant found to be incorrect either immediately or later, would render him liable to be debarred from pre-qualification / tendering / taking up of work in the department
 - xiv. Canvassing in connection with the Notice Inviting EOI is strictly prohibited, and such canvassed proposals submitted by the bidder will be liable to be rejected

- xv. The interested firms shall be required to submit Technical and Financial Proposals (Tentative Projected Cost) under EOI proposal and again on the Terms & Conditions of Request for Proposal documents to be issued by the Directorate of Horticulture (DoH), Govt. of Meghalaya later
- xvi. Only those Companies/Firms who participated in EoI process will be allowed to participate in RFP/Tender process which will be publish by the department in near future
- xvii. **Final Decision-Making Authority:** Directorate of Horticulture (DoH), Govt. of Meghalaya reserves the right to modify the eligibility criteria, to decide on cutoff date of implementation, to accept or reject any application, to annul the Pre-Qualification process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants

7. Format 1: Financial & Similar Work Experience Details

EoI for:

A. Turn Over Details

Financial Year 2019-20	Financial Year 2020-21	Financial Year 2021-22

B. Similar Work Experience Details

Sl. No	Name of the work with location	Date & Ref. no of completion certificate (If available)	Date of start	Start of Work	Reference document (Work Order/ Work Completion Certificate) to be attached, mention page no

Seal & Signature of the Bidder

8. Format 2: General information for Bidder

Name of Applicant/Company	
Address for correspondence	
Official e-mail for communication	
Contact Person: Telephone Nos. Fax Nos. Mobile	
Type of Organization: An individual A proprietary firm A firm in partnership (Attach copy of Partnership) A Limited Company (Attach copy of Article of Association) Any other (mention the type)	
Place and Year of Incorporation	
Name of Directors/Partners in the organization	
Name(s) and Designation of the persons, who is authorized to deal with Directorate of Horticulture, Govt. of Meghalaya (Attach copy of power of Attorney)	

Seal & Signature of the Bidder

9. Annexure

Annexure – I : Self Declaration on Blacklisting (to be submitted on Vendor’s letter head)

Ref: EOI No.:

I/ We hereby declare that presently our Company/ firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central Government Organizations or State/ Central Govt. Undertakings or Statutory Bodies.If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the Application/ Tender if any to the extent accepted may be cancelled.

Thanking you,

Date: Signature of Authorized Signatory.....

Place: Name of the Authorized Signatory.....

Designation: Name of the Organization

Seal & Signature of the Bidder

