

GOVERNMENT OF MEGHALAYA
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE

NOTIFICATION

Dated Shillong, the 18th August, 2021

No.AGRI(G)19/2021/27 – In supersession to this Department's Notification No.AGRI(G)19/2021/25, dt. 25-07-2021, the Governor of Meghalaya is pleased to reconstitute the Project Management Unit (PMU) in the interest of public service and for the purpose of implementation of the 1917-Integrated Technology Enabled Agri. Management System (iTEAMS) under Agri-Horti Mission, with immediate effect.

The Project Management Unit will comprise of the following members :-

1. Senior most Secretary or his/her representative,
Department of Agriculture & Farmers Welfare - Chairman.
2. Secretary, Planning Department - Member.
3. Director of Agriculture, Meghalaya, Shillong - Member.
4. Director of Horticulture, Meghalaya, Shillong - Member.
5. Managing Director, MgSFAC, Meghalaya, Shillong - Member.
6. Chief Executive Officer, M.B.M.A. or his representative - Member.
7. Joint Secretary, Department of Agriculture & Farmers Welfare - **Member Secretary**

The main roles/responsibilities and Terms of Reference of the Project Management Unit will be as follows :-

1. All the members will be collectively responsible for the proper functioning/implementation/execution of the iTEAMS project.
2. All the members shall function under the control of the Chairman and shall execute such powers and perform such duties as may be delegated by the Chairman from time to time.
3. The Member Secretary shall be responsible to convene meetings of the PMU on a monthly basis by circulating the agenda in advance and also maintain all the records of the meetings including minutes.
4. The PMU shall be responsible for sanction of all the expenditures under the project and it shall submit statement of Receipt & Expenditure to the Directorate of Agriculture and Department of Agriculture & Farmers Welfare.
5. Any consultant/employee (contractual or permanent), retired Government Official can be appointed only after approval from the Chairman of the PMU and on written agreement.
6. The PMU on a need to basis may form or appoint Committees with members from within the PMU and also outside.
7. The Bank Account of the PMU will be operated by the Joint Secretary, Department of Agriculture & Farmers Welfare.
8. Further, if the need arises the PMU can be shifted from one entity where it is presently hosted to another entity.

Sd/-Dr. Vijay Kumar D, IAS)
Commissioner & Secretary to the Govt. of Meghalaya
Department of Agriculture & Farmers Welfare